

*All belong, all achieve.*

Tuesday 31st August 2021

Dear Parents and Carers,

I hope that you are well and have had a relaxing summer. We are very much looking forward to starting the new school year and welcoming the children in Years 1 - 6 back on Thursday 2nd September. I wanted to send a reminder about some of the arrangements for this term ahead of the new school year.

### Timings of the School Day and Drop Off/Collection Routines

	Start Time	Drop Off Location	Finish Time	Collection Point
<b>Nursery</b>	9:00am	Jennings Road	3:30pm	Jennings Road
<b>Reception</b>	8:45am - 9:00am	Jennings Road	3:20pm	Reception Playground
<b>Years 1 and 2</b> (Key Stage 1)	8:50am	Crystal Palace Playground	3:20pm	Crystal Palace Playground
<b>Years 3 and 4</b> (Lower Key Stage 2)	9:00am	Lordship Lane Playground	3:30pm	Crystal Palace Playground
<b>Years 5 and 6</b> (Upper Key Stage 2)	9:00am	Lordship Lane Playground	3:30pm	Lordship Lane Playground

Please note that all gates will be open from 8:45am to allow children to arrive early.

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## Dropping Children Off in the Morning

### Reception and Key Stage 1

We will be introducing a 'soft start' for Reception children. This means that the children can come into school between 8:45 and 9:00 so that if they have siblings in other year groups, parents and carers can decide the order that they drop their children off.

- Reception children will enter the school at the Jennings Road gate between 8:45am - 9:00am
- Key Stage 1 will line up by their teacher in the Crystal Palace Playground (Entrance on Heber Road) at 8:50am

### Key Stage 2

We will return to our pre-Covid routine, where children in Key Stage 2 come into school independently via the Lordship Lane Playground and go straight up to their class. In the first week back, teachers will be in the playground to direct their children to their new classrooms until the children can confidently find their own way.

- The Lordship Lane Playground gate will be open from 8:45 - 9:00 and children are welcome to arrive from 8:45 to go straight up to their classes.
- The register will be taken at 9:00am when the school day officially starts.
- Children arriving after 9:00am will need to enter via the school office, where they will be registered as late.

## Collecting Children at the End of the Day

We will be welcoming parents from all year groups back into the playgrounds to wait for their children at the end of the school day. Parents will be able to catch up with teachers and have a chat but will need to stand back and wait until the staff have safely dismissed their class first.

From September, visitors will be permitted in school, but this will only be by prior arrangement. For safeguarding reasons, visitors will only be able to enter the building via the school office, where they can be signed in. The doors leading from the playgrounds into the building may only be used by staff and children. Please continue to use phone and email to contact our office staff wherever possible.



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## Covid-19 Update

### Control Measures

The DfE guidance for schools for the autumn term points to four control measures as we move into next term.

1. Ensuring good hygiene
2. Maintaining appropriate cleaning regimes
3. Keeping the school well ventilated
4. Following Public Health advice on testing, self isolation and managing confirmed cases of Covid-19

### Pupils With Covid-19 Symptoms or a Positive Test Result

Pupils should not come to school if they have symptoms or have had a positive test result. If a child develops symptoms, however mild, during the school day, they will be sent home and should follow Public Health advice on testing and self-isolation.

### Key Changes

All other measures have now been relaxed. This includes:

- class bubbles will no longer be in place. Children will be allowed to mix across year groups
- larger gatherings of pupils and adults are now permitted, however, we will be taking a gradual and cautious approach to events in the first half term. In person assemblies will be introduced gradually. Every September our teachers hold Curriculum Meetings where they talk through the learning for the year. These will be held online this term.
- face coverings are no longer advised for staff and visitors
- Close contacts will now be identified via NHS Test and Trace and as a school we will no longer be expected to undertake contact tracing. We will continue to have a role in working with health protection teams in the case of a local outbreak.

### Stepping Measures Up and Down

The school has prepared an Outbreak Management Plan, which will be instigated if required and in agreement with Public Health. Any measures previously relaxed, such as bubbles, social distancing and face coverings could be reinstated if advised by Public Health.

Thank you for your understanding. We look forward to welcoming all our families back for the new school year.

Best wishes,

Rivka Rosenberg  
Headteacher

